

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

NOTICE TO CONTRACTORS
SUBMITTAL OF FEDERAL-AID HIGHWAY
CONSTRUCTION CONTRACTORS ANNUAL EEO REPORT (1391-Form)

DATE

State Project No.: _____

Federal Aid Project No.: _____

Project Name: _____

Parish: _____

Name of Prime Contractor: _____

Address: _____

EEO Officer: _____

The following Contractor(s) is hereby notified the Federal Annual EEO Report (1391-Form), indicating the total number of employees minority and non-minority, performing work on the Fed-Aid Highway Construction Project during the last full pay period in July:

Prime Contractor: _____

Sub-Contractor(s): _____

Please notify the person(s) responsible for compilation and distribution of these reports immediately.

Provided with this Notice to Contractors, are step-by-step instructions to complete and submit the current Federal 1391-Form for this reporting year. **The completed 1391-Form is to be submitted no later than August 14, 2015.**

Signed _____

PROJECT ENGINEER

CC: Compliance Programs Section